

How to Apply for RCI

1. Meet with your guidance counselor to see if you qualify for RCI.
2. The RCI application is located online at <https://www.iu5.org/> - Services – Parent & Student Services – Regional Choice Initiative (RCI).
3. Download the application, save it to your desktop, complete, have your parent or guardian sign the form (this can be done electronically). You can also **legibly** write your information on the application.
4. Return to your guidance counselor for signature. They will then submit to RCI for scheduling.
5. Follow the link(s) on the bottom of the online application to the Gannon and/or Mercyhurst website (instructions on the next page) to provide your basic information. It does not enroll you in class but will expediate the process once you are enrolled. Your guidance counselor will notify you of the classes you are enrolled in. Current students do not need to complete this step if they already have an account at the university.
6. Packets of detailed information will be mailed to accepted students 6 weeks prior to classes starting.
7. An online orientation for students and parents will be held the week before classes begin.

Please note that courses are filled on a first come basis. In the past few years, most classes have had a waiting list, so we recommend you submit your application as soon as possible.

